

DATE: November 9, 2020
FROM: Election Committee
TO: All eligible CAPA members
RE: **2021 CAPA Election**

Dear CAPA Members:

The CAPA Election Committee is pleased to announce an open call for qualified candidates to fill five positions on the Board of Directors (BOD) for years 2021-2023, and the position of CAPA President for year 2021-2022.

All candidates (self-nomination and nomination by others) are required to submit a short biography (450-word limit) and a recent portrait to the Election Committee at zhang-xinmin@cooperhealth.edu. Submissions will be accepted until **12:00 pm EST of December 8, 2020**. The final list of qualified candidates will be announced by Election Committee by **December 20, 2020** and posted on the CAPA website.

The election of BOD by CAPA members will be held from **12:00 pm EST of January 8, 2021 (Friday) to 12:00 pm EST of January 10, 2021 (Sunday)**. The results will be announced by the Election Committee within one week post-election.

The election of CAPA President will be conducted by the current BOD and the results will be announced by the BOD when available.

Thank you in advance for your participation in the 2021 CAPA election.

CAPA Election Committee

The Bylaws of CAPA Article VII:

SECTION 1. Election of BOD members by CAPA members

1. *The candidate for a BOD member shall be a lifetime member or regular member for at least three consecutive years and who has been actively involved in CAPA activities. The candidates of the BOD shall register with Election Committee and the eligibility shall be reviewed by the Election Committee.*
2. *The BOD members shall be elected by majority votes of CAPA members.*
3. *The election results shall be announced by the Election Committee.*
4. *Members of the BOD may run for a second term or run for President, both with a minimum of one intervening year of not serving as a member of the BOD before the new term.*

SECTION 2. Election of President by the BOD

1. *The candidate for President shall be a lifetime member or regular member for at least five consecutive years, who has been actively involved in CAPA activities, and who has served at least one full term of the BOD or EC member, Treasurer, or as chair of CAPA committee (co-chairs and subcommittee chairs excluded). Eligibility shall be reviewed by the Election Committee.*
2. *The candidate with a simple majority of votes shall be elected as the President by the BOD. If multiple candidates are present and no one attains a simple majority in the first round of voting, additional round(s) of voting on the top two candidates by the prior voting results shall be required until one candidate attains a simple majority of votes. If there are multi-way tie, a ranked voting can be used to break the tie so as to select out the top two candidates for additional round(s) of voting.*
3. *There shall be no anonymous vote and the voting records are open to the general members.*
4. *The results shall be announced by the BOD.*
5. *The President can run for the same position or a BOD position with a minimum of five intervening years between the terms.*