

Claiming CME for CAPA Online Education Lectures

- Twenty-four hours after you have attended a live online session, you will receive a follow up email from Zoom with a Survey Link
- You are responsible to fill the online survey for the corresponding sessions **within 2 weeks** after the session. Please make sure you fill all the personal information correctly at your earliest convenience.
- You will receive an email from CAP with instruction for CME claim for each of the session. It is important to complete the CME claim process as soon as possible after receiving the email from CAP to ensure that you receive the CME credits in a timely manner. Delaying the process may result in missing the deadline for CME submission or not receiving the credits at all.

Frequently asked questions:

Q. Can I claim CME for sessions that I missed or did not attend live?

A. No, CME credits can only be claimed for sessions that you attended live and completed the corresponding survey and CME claim process within the given time frame.

Q. How many CME credits can I claim for each session?

A. You can claim 1.5 CME credits for each live session that you have attended

Q. Can I claim CME for sessions that I attended on-demand?

A. No, CME credits can only be claimed for sessions that were attended live and completed the corresponding survey and CME claim process within the given time frame. We don't provide on-demand sessions.

Q. What should I do if I have any questions or issues with the CME claim process?

A. Please contact capaole2020@outlook.com for any questions or issues with the CME claim process. We will do our best to assist you in a timely manner.

Q. I did not receive the survey link from Zoom, what happened?

A. If you did not receive the survey link from Zoom, there are a few things you can check. First, make sure that you are using the email that you registered with Zoom and that you attended the session using the Zoom link from your own email address. If you used a link forwarded by someone else or from someone else's registration, you will not receive the survey link. Additionally, if you participated as a

panelist, you will not receive the survey link from Zoom. In this case, you should contact capaole2020@outlook.com and provide the session details so that they can send you the survey link manually. It is important to fill out the survey within 2 weeks of receiving it to avoid delays or missing the submission deadline.

Q. I did not receive the CME claim email from CAP.

A. The email from CAP with instructions for CME claim will be sent out 2-3 months after each session. It is important to claim the CME credits as soon as possible after receiving the email to avoid missing the submission deadline or experiencing delays in receiving the credits. Make sure to follow the instructions carefully and claim the correct number of credits for each session.